



THE MARITIME AND AVIATION
TRAINING FUND
海運及空運人才培訓基金

Maritime and Aviation Internship Scheme List of Maritime-related Internship Places (as at 2025.7.30)



(The information listed below is for reference only. The final decision rests with the companies.)

Part A: Maritime-related Internship Places Currently Offered by Companies							
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) <i>e.g. Jun 2025 – Aug 2025</i>	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) <i>e.g. area of study / skills / languages</i>	Application Deadline	Application Method
Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Technical Trainee <ul style="list-style-type: none"> Assist in providing administrative support to Technical Superintendent and vessels Assist in monitoring and following up the purchase arranged by share services team Assist in arranging timely supplies and spares to the vessels in a most economical manner Ensure a proper documentation of vessels records and correspondences Ensure the validity of certificates and surveys 	Jun – Sep 2025 (any 4 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> Studying in the discipline of Maritime or Mechanical Engineering will be an advantage Good team player, organised and detail-minded Self-motivated, high integrity and able to cope with high work pressure Good command of both spoken and written English Proficient in MS Office applications 	Open until filled	<p>For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hr@bs-shipmanagement.com.</p> <p>Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.</p>



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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Fleet Personnel Trainee <ul style="list-style-type: none"> Assist in ensuring that all vessels are manned with properly certified seafarers Assist in coordinating with various manning agents for recruitment Assist in maintaining timely and cost-effective crew changes Assist in maintaining an up-to-date and accurate database of crew personnel data Assist in following up of Crew P & I claims Assist in making travel arrangements and liaising with local port agents Assist in checking agents disbursements Assist in preparing and maintaining various reports Assist in ad hoc projects and assignments 	Jun – Sep 2025 (any 4 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> Studying in the discipline of Maritime or Shipping Logistics Possess good people skills and be aware of cross-cultural aspects Good team player, organised and detail-minded Self-motivated, high integrity and able to cope with high work pressure Good command of both spoken and written English 	Open until filled	<p>For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hr@bs-shipmanagement.com.</p> <p>Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.</p>



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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Loss Prevention Safety Quality Trainee <ul style="list-style-type: none"> Assist in following up and keeping the record of the vessels' audit schedule execution Assist in arranging and following up external Compliance Audits on vessels Support the day-to-day operations of the LPSQ department Assist in preparing and maintaining various reports Assist in ad hoc projects and assignments 	Jun – Sep 2025 (any 4 to 10 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> Studying in the discipline of Maritime or Shipping Logistics Possess good people skills and be aware of cross-cultural aspects Good team player, organised and detail-minded Self-motivated, high integrity and able to cope with high work pressure Good command of both spoken and written English 	Open until filled	<p>For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hr@bs-shipmanagement.com.</p> <p>Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.</p>



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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Human Resources Trainee <ul style="list-style-type: none"> Carry out research and prepare a cost-benefit analysis of CSR and staff activities Assist in validating the data in the training system Maintain and organise training records Assist in various tasks assigned and ad hoc projects 	30/6/2025 – 15/8/2025 (any 4 to 6 weeks of the period)	About \$10,000	<ul style="list-style-type: none"> Study in the discipline of Human Resources Management or Business Administration related Positive and self-motivated Good team player, honest, reliable and hard-working Good command of both spoken and written English and Chinese 	Open until filled	<p>For interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or email to hk-smc-hr@bs-shipmanagement.com.</p> <p>Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.</p>



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cargo-partner Asia Pacific Limited www.cargo-partner.com	1	<ul style="list-style-type: none"> Conduct audit and efficiency review of the operational processes of Sea Department or any departments assigned Suggest and provide support for implementing the results of audit / efficiency reviews Provide support for completing the operational / customer reports Monitor operational KPIs / data quality reports and follow up Review any operational incidents and propose / implement corrective and preventive actions 	Jun – Aug 2025 (around 2.5 months)	\$10,000	<ul style="list-style-type: none"> Analytical Thinking: Ability to analyse data and processes to identify areas for improvement Attention to Detail: Precision in monitoring processes and identifying inefficiencies Communication Skills: Strong verbal and written communication to convey ideas and collaborate effectively with teams Initiative: Proactive attitude in seeking opportunities for improvement without waiting for direction Proficient in MS Office applications (e.g. Word, Excel and PowerPoint) Good command of written and spoken English and Mandarin 	Open until filled OR 30/4/2025	By email: Heidi.leung@cargo-partner.com



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cargo-partner Logistics Limited www.cargo-partner.com	1	<ul style="list-style-type: none"> Assist in sales support for routine sales administration duties Follow up shipments and customer inquiries Site visit, e.g. warehouse and terminal to understand about customer logistics flow Join the visit with Sales Manager to understand the supply chain needs while dealing with customers Attend the exhibition and explore business opportunities Assist in organising sales project, event and conference Prepare monthly report and analysis 	Jun – Aug 2025 (around 2.5 months)	\$10,000	<ul style="list-style-type: none"> Self-motivated, aggressive, energetic team player and willing to learn Proactive working attitude and able to work independently Strong communication and presentation skills Good command of both written and spoken English and Chinese; Putonghua is an advantage Proficient in MS Office applications (e.g. Word, Excel and PowerPoint) 	Open until filled OR 30/4/2025	By email: karen.lo@cargo-partner.com
China Merchants Port Holdings Company Limited www.cmport.com.hk/en	1	<ul style="list-style-type: none"> Assist in investor relations Communicate with domestic and overseas ports projects and collect the operation performance (i.e. throughput volume, cargo) Assist in delivering and explaining the port operation and investment strategy to the investors 	15/6/2025 – 15/9/2025	\$340 per day	<ul style="list-style-type: none"> Major in Marketing / Finance / Accounting Have knowledge in Port / Maritime / Logistics 	Open until filled	Please submit your application directly to cmport_hrd@cmhk.com with email subject “MATF – MAIS”



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China Merchants Port Holdings Company Limited www.cmport.com.hk/en	2	<ul style="list-style-type: none"> Assist in the routine work of Finance Department Collect, translate compliance and tax policy Collect and analyse port operation and related financial figures 	1/6/2025 – 31/8/2025	\$340 per day	<ul style="list-style-type: none"> Major in Finance / Accounting Have knowledge in Port / Maritime / Logistics 	Open until filled	Please submit your application directly to cmport_hrd@cmhk.com with email subject "MATF – MAIS"
China Merchants Port Holdings Company Limited www.cmport.com.hk/en	1	<ul style="list-style-type: none"> Assist in data information management, including data collection and analysis Assist in preparing materials for the operation analysis meeting and organising the meetings Assist in the preparation of operation reports, PPTs and other presentation materials Assist in client relationship maintenance and development, organising client visits 	1/6/2025 – 31/8/2025	\$340 per day	<ul style="list-style-type: none"> Major in Port Management / Transportation and Logistics / Statistics / Data Analysing Fluent in Chinese / English Be able to teamwork and communicate with different parties 	Open until filled	Please submit your application directly to cmport_hrd@cmhk.com with email subject "MATF – MAIS"



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DACHSER Far East Limited www.dachser.com	1	<ul style="list-style-type: none"> • Help and support the DACHSER Ocean Freight application and escalate any issues to global support team • Provide the tips or guidelines of the DACHSER Ocean Freight application to Ocean Freight Operations Team • Assist the daily operations of IT Department • Provide all APAC offices with system, network analysing and troubleshooting • Backend systems administration and management • Prepare users / server technical documentations • Liaise and coordinate with corporate IT teams to support and resolve operational issues • Monitor and maintain the server room facilities, server and communication network • Support the implementation of the infrastructure project and manage vendor activities 	Jun – Aug 2025	\$10,000	<ul style="list-style-type: none"> • Undergraduate student pursuing bachelor's degree in IT related field • Passionate about building the career in logistics industry after graduation • Energetic and a fast learner • Good command of written and spoken English 	Open until filled	For interested candidate, please send your detailed resume via email to the Human Resources Department at HR.APAC-ASL@dachser.com



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DACHSER Far East Limited www.dachser.com	1	<ul style="list-style-type: none"> Conduct research and analysis of the Asia Pacific Wine Logistics market by freight forwarding services especially ocean freight and air freight Prepare reports, presentation materials and business updates to the Manager for market growth forecast 	Jun – Aug 2025	\$12,000	<ul style="list-style-type: none"> Undergraduate student preferably in Finance, Business Administration, Logistics, Supply Chain, Quantitative Analysis for Business or related disciplines Strong problem-solving and analytical skills, paired with good interpersonal and communication skills Good command of spoken and written English and Chinese Positive mindset, self-motivation, good team player Good knowledge on data mining, data analysis, reporting automation preferred (SQL, VBA) Able to work in multi-cultural environment 	Open until filled	For interested candidate, please send your detailed resume via email to the Human Resources Department at HR.APAC-ASL@dachser.com
Dachser Hong Kong Limited www.dachser.com	1	<ul style="list-style-type: none"> Assist in customs declaration and counter services in Warehouse Team Assist in ocean freight shipment booking 	Jun – Aug 2025	\$9,000	<ul style="list-style-type: none"> Applicant should study Logistics / Supply Chain Management Proactive and willing to learn Familiar with MS Excel 	Open until filled	By email to hr.hongkong-asl@dachser.com with cover letter and detailed resume



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Dachser Hong Kong Limited www.dachser.com	1	<ul style="list-style-type: none"> Assist in clerical and operations support in Sales Department Data input and collection in ocean freight / air freight / contract logistics areas Cold call 	Jun – Aug 2025	\$9,000	<ul style="list-style-type: none"> Applicant should study Logistics / Supply Chain Management MS Excel / PowerPoint Good telephone manner Outgoing and Proactive 	Open until filled	By email to hr.hongkong-asl@dachser.com with cover letter and detailed resume
DP World Asia Holdings Limited www.dpworld.com	5	<ul style="list-style-type: none"> Assist in the daily operations of the logistics and shipping business units, ensuring smooth coordination of different functions – Data, Commercial, HR Provide support for short-term projects related to shipping line data analysis and database maintenance, commercial report / presentation, research Organise staff engagement activities 	Jun – Aug 2025 (full time, minimum 4 weeks)	\$9,000	<ul style="list-style-type: none"> Undergraduate student Good team player with positive attitude Proficiency in English and Excel 	Open until filled	Direct your academic transcript and detailed resume to Recruit.DPWAH@dpworld.com
ESA Logistics (HK) Company Limited www.esalogistics.hk	2	Provide support to the daily operations, shipment order booking, truck arrangement, warehouse handling, packing list preparation and any other maritime related activities	Jul – Aug 2025	\$10,000	<ul style="list-style-type: none"> Major in Logistics / Maritime / Business Administration / Supply Chain Management Good command of written and spoken English and Chinese Willing to learn and good interpersonal skills 	Open until filled	By email to hr@esalogistics.hk with cover letter and detailed resume



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Hankyu Hanshin Express (HK) Limited www.hh-express.com	3	Working in Sea Freight Division <ul style="list-style-type: none"> Engage in Sea Freight Import / Export Operating System, booking release, invoicing, warehouse / terminal visit, cargo load / unload planning and SOP review 	A period of 59 days during Jun to Aug 2025	\$8,500	Full-time local students undertaking undergraduate or sub-degree programmes in respect of maritime or logistics related discipline	Open until filled	Please apply by quoting the ref. code “SF” via email: recruitment@hk.hh-express.com
Hankyu Hanshin Express (HK) Limited www.hh-express.com	3	Working in Freight Operations Division <ul style="list-style-type: none"> Assist in daily operations job Issue invoice, daily freight schedule checking, filing Prepare and update relevant documentations and ad hoc assignment Engage in terminal visit 	A period of 59 days during Jun to Aug 2025	\$8,500	<ul style="list-style-type: none"> Full-time local students undertaking undergraduate or sub-degree programmes in respect of supply chain or logistics related discipline Good interpersonal communication Good in English and Cantonese 	Open until filled	Please apply by quoting the ref. code “OPS” via email: recruitment@hk.hh-express.com



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Hong Kong & Kowloon Ferry Holdings Limited www.hkkf.com.hk	5	<ul style="list-style-type: none"> Conduct mystery visits on ferries Handle enquires from passengers at piers Assist duty staff to monitor and regulate the order of passengers at piers Provide general support to administration and operations Perform other duties as assigned by supervisors Shift duty and willing to work on public holidays Monitor CCTV 	Apr – Jul 2025 OR Jun – Sep 2025 (any 2 – 3 months of the period)	\$8,000 – \$9,000	<ul style="list-style-type: none"> Good command of written and spoken English and Chinese Willing to learn with detail-minded and good interpersonal skills Proficient in PC applications including Word, Excel and Chinese word processing 	Open until filled OR by 16/6/2025	By email: info@hkkf.com.hk
Kwong Wing Cargo Service Limited www.transland.com.hk	2	Operations <ul style="list-style-type: none"> Follow up the portal requirements, pick and pack, warehouse handling, packing list preparation and basic supply chain concept 	May – Sep 2025	\$9,000	Interested in E-commerce development	Open until filled	By email: info@transland.com.hk
Kwong Wing Cargo Service Limited www.transland.com.hk	2	Account <ul style="list-style-type: none"> Follow up the house supervision in account and management control 	May – Sep 2025	\$9,000	Have some knowledge in accounting	Open until filled	By email: info@transland.com.hk



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Kwong Wing Cargo Service Limited www.transland.com.hk	2	Sales Executive <ul style="list-style-type: none">Know the customers, understand their requirements and project implementation	May – Sep 2025	\$9,000	Interested in E-commerce development	Open until filled	By email: info@transland.com.hk
Modern Terminals Limited www.modernterminals.com/group/index.php	2	Engineering – Building Services <ul style="list-style-type: none">Handle the documents of existing warehouse projects including E&M, Civil & Builder and Renovation contractsAssist Engineers in establishing a data logging platform for records such as OT and Electrical Metering with the Power BI applicationConsolidate and analyse the Power Quality Data to provide a report for further development on electrical distribution and improvement plan for terminalsAssist Engineers in recording Terminal's underground utility verification record and updating the corresponding drawings	Jun – Aug 2025 (3 months)	\$10,000	<ul style="list-style-type: none">Undergraduate in Building Services, Electrical Engineering or related disciplineProficient in PC applications such as Microsoft OfficeGood command of both written and spoken English and Chinese	Open until filled	By email: hkrecluit@modernterminals.com



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Modern Terminals Limited www.modernterminals.com/group/index.php	1	Engineering – Civil Engineering <ul style="list-style-type: none"> Assist the implementation of civil projects (T2 new warehouse main contract works, T9 pile protection works, T2 fender replacement works) Handle the drawing of terminals construction and maintain the document control system Assist the maintenance and inspection work of civil facilities in terminals (fender, crane rail, bollard typhoon anchor, road marking, ICCP, ship alarm system, asphalt pavement and concrete & steel structures, etc.) 	Jun – Aug 2025 (3 months)	\$10,000	<ul style="list-style-type: none"> Undergraduate in Civil Engineering or related discipline Proficient in PC applications such as Microsoft Office Good command of both written and spoken English and Chinese 	Open until filled	By email: hkreruit@modernterminals.com



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Modern Terminals Limited www.modernterminals.com/group/index.php	2	Human Resources – Recruitment and Employee Relations <ul style="list-style-type: none"> • Provide administrative support in various HR functions for our container terminals • Assist in recruitment process, including job advertising, interview arrangement and onboarding for maritime-related positions • Support different company and employee relations activities for all staff including maritime-related employees • Provide support to the team and other HR duties as assigned 	Jun – Aug 2025 (3 months)	\$10,000	<ul style="list-style-type: none"> • Undergraduate in Human Resources, Business Administration or related discipline • Proficient in PC applications such as Microsoft Office • Able to handle image design and video editing • Good command of both written and spoken English and Chinese 	Open until filled	By email: hkreclut@modernterminals.com



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Modern Terminals Limited www.modernterminals.com/group/index.php	1	Human Resources – Learning and Development <ul style="list-style-type: none"> • Work on a project to streamline internal processes and to enhance the team's efficiency and effectiveness in delivering learning and development initiatives • Conduct comprehensive research on current tools and technologies available in the market • Evaluate tools under company business license for their potential to streamline work processes • Analyse the features, benefits and limitations of various tools • Prepare detailed reports and presentations on findings and recommendations • Collaborate with team members to understand current processes • Provide training and support to team members on the use of new tools • Provide support to the team and other HR duties as assigned 	Jun – Aug 2025 (6 weeks)	\$10,000	<ul style="list-style-type: none"> • Undergraduate in Business Administration, Information Systems, Information Technology or related discipline • Strong research and analytical skills • Interest in learning and development and technology • Basic understanding of data security and compliance standards • Proficient in PC applications such as Microsoft Office 	Open until filled	By email: hkrecluit@modernterminals.com



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Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Internship Period (minimum 4 weeks, i.e. 28 days) <i>e.g. Jun 2025 – Aug 2025</i>	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) <i>e.g. area of study / skills / languages</i>	Application Deadline	Application Method
MOL Consolidation Service Limited www.molconsolidation.com	5	<ul style="list-style-type: none"> Provide support to the corresponding departments for MOL's shipping and maritime operations and services in Hong Kong: <ol style="list-style-type: none"> Finance, Accounting and Compliance; or Information System Carry out ad-hoc projects and assignments as required 	May – Aug 2025	\$9,800 – \$10,200	<ul style="list-style-type: none"> Preferably undergraduate degree in Accounting, Business Management, Data Analysis, Information Technology, Computing, Logistics, International Transportation Management or related disciplines Proficient in Microsoft Office such as Word, Excel, and PowerPoint Good command of written and spoken English and Chinese 	Open until filled	Send a cover letter and full resume to HKGHRM@molgroup.com with reference code “MCS” put in the email subject. Please indicate which department(s) you are applying for in your email.
MOL Hong Kong Limited www.mol-hongkong.com	8	<ul style="list-style-type: none"> Provide support to the corresponding departments for MOL's shipping and maritime operations and services in Hong Kong: <ol style="list-style-type: none"> Finance and Accounting; Human Resources; Information System; or New Business Development Carry out ad-hoc projects and assignments as required 	May – Aug 2025	\$9,800 – \$10,200	<ul style="list-style-type: none"> Preferably undergraduate degree in Accounting, Human Resources Management, Computer Science, Business Management, Marketing, Shipping, Logistics, Supply Chain Management or related disciplines Proficient in Microsoft Office such as Word, Excel, and PowerPoint Good command of written and spoken English and Chinese 	Open until filled	Send a cover letter and full resume to HKGHRM@molgroup.com with reference code “MOLHK” put in the email subject. Please indicate which department(s) you are applying for in your email.



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Orient Overseas Container Line Limited www.oocl.com	50	Summer Internship Program <ul style="list-style-type: none"> OOCL Internship Program provides a wide-range opportunities for undergraduate students to gain business knowledge and valuable experience in the industry. Student Interns will be assigned to one of the Company's core business functions including Operations, Sustainability Affairs, E-Commerce, Finance and Accounting, Marketing and Sales, Logistics, IT etc. 	Jun – Aug 2025	\$9,500	<ul style="list-style-type: none"> Undergraduates in Shipping / Logistics Management, Business Administration, Finance and Accounts, Information Systems, or related disciplines with good track academic records Self-motivated, detail-minded with good analytical and problem-solving skills and willing to take challenges Good communication and interpersonal skill Good command of both written and spoken English and Chinese Proficient in MS Office applications, especially in advanced Excel 	Open until filled	Please send your resume by email to e_apply@oocl.com and quote “ Application for Summer Intern 2025 ”



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Premiere Logistics (HK) Limited www.premiere-logistics.info	20	Management Trainee (Part-time Internship) <ul style="list-style-type: none"> Assist in daily tasks Data Quality Management Handle data entry / filing and tracking and tracing systems Handle established accounts to gain familiarity Identify trends and then develop recommendations based on the information gathered Participate in company's strategic planning Understand each departments' daily processes and goals Special Offer: Candidates who have excellent working performance can gain a full-time return offer after graduation 	Apr 2025 – Mar 2026	\$45 – \$60 per hour	<ul style="list-style-type: none"> Logistics or Management related degree is preferred Fluent in oral English and mastering a second language is preferred Fluent in Cantonese and mastering Chinese is compulsory Initiative, good coordination and interpersonal skills Smart thinking and welcome to pick up challenges 	Open until filled	<p>For interested parties, please apply with a full resume with expected salary and the MATF application form by email to michelle.leung@premierhkg.com.</p> <p>Personal data collected will be used only for recruitment purpose and treated in accordance with Personal Data (Privacy) Ordinance.</p>



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Seaspan Ship Management Ltd. www.seaspancorp.com m	1	Primary Responsibilities: <ul style="list-style-type: none"> • Collaborate with global suppliers and stakeholders to support innovative procurement initiatives and ensure seamless business operations • Support to sourcing and efficiency projects, contributing to the development of new frameworks and strategies • Perform data analysis, build Total Cost of Ownership (TCO) models, and derive actionable insights to drive value creation for Seaspan • Support the design and implementation of innovative solutions for procurement challenges and process improvements • Coordinate with cross-functional teams to ensure timely, efficient and cost-effective sourcing, negotiation and project execution • Gather, organise and analyse large datasets from various sources, and document key findings to support decision-making • Contribute to project planning, scheduling and monitoring, while preparing comprehensive project documentation • Assist in contracting and price negotiations to secure favourable commercial terms and conditions for Seaspan • Document business requirements, maintain repositories and generate 	Jun – Aug 2025	\$9,000	Area of Study: <ul style="list-style-type: none"> • Maritime / International Shipping / Supply Chain / Logistics Skills: <ul style="list-style-type: none"> • Studying in the discipline of Maritime or Shipping Logistics • Proactive and enthusiastic about sharing innovative ideas and initiatives • Excellent attention to detail and organisational skills • Strong communication and collaboration abilities • Self-motivated and able to work independently as well as part of a team 	Open until filled	Online Application: www.seaspancorp.com/careers
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		reports to support procurement strategies					
Swivel Software Limited www.swivelsoftware.com	4	<ul style="list-style-type: none"> Assist in the development and testing of software tools for tracking and monitoring maritime shipments, including vessel tracking and container tracking systems Conduct research on industry trends and best practices related to maritime logistics, and share findings with the team Assist in data analysis and reporting related to maritime shipments and logistics operations, including identifying opportunities for optimization and cost savings Participate in team meetings and contribute to ongoing projects and initiatives as needed 	Apr 2025 – Mar 2026	\$70 – \$100 per hour	<ul style="list-style-type: none"> Logistics students with Information Technology background Engineering background with interests in logistics IT development Knowing one of below items will be advantage: - Node.js / Vue.js / C# / Python / SQL / Linux / Git 	Open until filled	Please send the resume by email to hr@swivelsoftware.com



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Tai Chong Cheang Steamship Co. (H.K.) Limited www.tccfleet.com	1	Insurance Department <ul style="list-style-type: none"> Have a basic understanding on the shipping market Mainly support the corresponding departments and handle administrative work 	Jun – Aug 2025	\$9,000	<ul style="list-style-type: none"> Major in Maritime Insurance, Maritime Law or related disciplines Interested in exploring a career in the maritime sector Good communication skills in both written and spoken English and Chinese Proficiency in MS Office (Word, Excel, PowerPoint, Outlook) 	Open until filled	By email: recruit.hk@tccfleet.com
Tai Chong Cheang Steamship Co. (H.K.) Limited www.tccfleet.com	1	Corporate Management Department <ul style="list-style-type: none"> Have a basic understanding on the shipping market Mainly support the corresponding departments and handle administrative work 	Jun – Aug 2025	\$9,000	<ul style="list-style-type: none"> Major in Secretarial Studies, Corporate Governance or related disciplines Interested in exploring a career in the maritime sector Good communication skills in both written and spoken English and Chinese Proficiency in MS Office (Word, Excel, PowerPoint, Outlook) 	Open until filled	By email: recruit.hk@tccfleet.com



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Tai Chong Cheang Steamship Co. (H.K.) Limited www.tccfleet.com	1	Human Resources Department <ul style="list-style-type: none"> Have a basic understanding on the shipping market Mainly support the corresponding departments and handle administrative work 	Jun – Aug 2025	\$9,000	<ul style="list-style-type: none"> Major in Human Resources Management or related disciplines Interested in exploring a career in the maritime sector Good communication skills in both written and spoken English and Chinese Proficiency in MS Office (Word, Excel, PowerPoint, Outlook) 	Open until filled	By email: recruit.hk@tccfleet.com
Tai Chong Cheang Steamship Co. (H.K.) Limited www.tccfleet.com	1	Fleet Management Team <ul style="list-style-type: none"> Have a basic understanding on the shipping market Mainly support the corresponding departments and handle administrative work 	Jun – Aug 2025	\$9,000	<ul style="list-style-type: none"> Major in Maritime, Shipping, Engineering or related disciplines Interested in exploring a career in the maritime sector Good communication skills in both written and spoken English and Chinese Proficiency in MS Office (Word, Excel, PowerPoint, Outlook) 	Open until filled	By email: recruit.hk@tccfleet.com



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Tsui Wah Ferry Service (H.K.) Limited www.traway.com.hk	5	<ul style="list-style-type: none"> Assist the crew with day-to-day operations, such as docking, boarding procedures and passenger management Participate in safety drills and learn about emergency procedures and equipment Assist with the sale of tickets, manage reservations and handle customer inquiries Provide information to passengers about schedules, routes and services, and assist with boarding and disembarking Help maintain logs and records of maintenance activities and repairs 	3 months	\$11,000 – \$12,000	<ul style="list-style-type: none"> Willing to learn with detail-minded and good interpersonal skills Willing to work outdoor Must be able to work for the whole summer time 	Open until filled	Please send your CV to berychan@traway.com.hk
Yun Lee Marine Holdings Limited www.yunlee.com.hk	2	<ul style="list-style-type: none"> Provide general and clerical support to administration, operations and project departments Assist in data input, checking and mailing Prepare daily and monthly performance reports to the management Perform any other duties as assigned by management 	A period of 59 days during July to September 2025	\$9,000	<ul style="list-style-type: none"> Logistics and Maritime Studies (preferred but <u>not mandatory</u>) Excellent communication skills Excellent command in English and Chinese Self-motivated Proficient in MS Word, Excel, PowerPoint and Chinese Word Processing 	Open until filled	By email: stephanie@yunlee.com.hk



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Ancient Mariner Consultancy Limited www.ancientmarinerconsultancy.com	3	Research Assistant Trainee <ul style="list-style-type: none"> Assist with processing data associated with marine activities Assist with the analysis of the real-time marine traffic record Collect and process the statistics on marine traffic and port activities Prepare the background information for the write-up of marine proposals Prepare the draft presentation materials and notes of meeting 	\$10,000	<ul style="list-style-type: none"> English Language 5 (DSE) or C (A-Level) Preference will be given to students studying Shipping and Logistics, Statistics or writing-heavy disciplines like English Language 	Submit a one (1)-page CV to Ms. Underwood at helen.underwood@ancientmarinerconsultancy.com
Andrew Moore & Associates Limited www.andrew-moore.com	1	<ul style="list-style-type: none"> Provide general support to administration, marketing, operations, science and survey and project departments Other duties to be assigned as appropriate 	\$15,000	<ul style="list-style-type: none"> Students from Marine / Engineering / Chemistry / IT studies Proficient in MS Word, Excel and Outlook Proficient in written and spoken English and Mandarin Strong academic performance and interpersonal skills 	Email the cover letter and CV to careers@andrew-moore.com Shortlisted applicants will be invited for interview.
Asia Insurance Company Limited www.asiainsurance.hk	1	<ul style="list-style-type: none"> Provide policy administration and clerical supports to the Marine Department Assist in processing the new and renewal policy applications Establish and maintain the document records and filing system Assist in data input, checking and mailing Perform the ad hoc duties assigned by manager 	\$400 – \$450 per day	<ul style="list-style-type: none"> Fast learner with positive working attitude Good commands of PC and Word processing skills 	By email: join-us@afh.hk



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Chevalier AOC Freight Express Holdings Limited www.aochk.com	6	Assistance and strategic recommendations to logistics and freight forwarding operations (in marine aspect) as well as emerging business projects	\$10,500	Students studying Logistics Engineering, Enterprise Engineering, Supply Chain Management, Management Science and other subjects related to Logistics	Email to aochr@aochk.com enclosing the MATF Application Form and resume with the email title "Summer internship application – Your name" (e.g. Summer internship application – Mr. Chan Tai Man)
Clarksons Hong Kong Limited www.clarksons.com	1	<ul style="list-style-type: none"> • Work in Sale and Purchase Department • Support daily operations including data input, data verification, documentation preparation • Study market reports and shipping publications, and report the findings to the Directors • Perform commercial tasks assigned by the Directors (e.g. communicate with other shipbrokers and/or clients regarding ship sale and purchase) 	\$9,000	<ul style="list-style-type: none"> • Logistics and Maritime Studies (preferred but <u>not mandatory</u>) • Excellent communication skills • Excellent command in English and Chinese • Self-motivated 	By email: may.chau@clarksons.com



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eCOM DataFin Limited www.ecomdatafin.com www.ezfi.oneport.com/ecom-datafin-cn	2	<ul style="list-style-type: none"> Machine learning pipeline: Reviewing and filtering the "thinking process" of a large language model (LLM) as it analyses information related to international trade, shipping, and supply chain management 	\$10,000	<ul style="list-style-type: none"> Familiarity with basic trade terminology Proficiency in using computers and online tools Strong analytical and critical thinking skills Fluency in Cantonese and English is required. Basic Mandarin is advantageous but not a must A degree in a related field (e.g. International Business, Logistics, Supply Chain Management, Economics, Data Science) 	By email to koe.y.wong@ecomregistry.com
HKF Management Services Co. Ltd. www.hkf.com	6	<ul style="list-style-type: none"> Learn the knowledge of marine / maritime industries Perform department related duties and ad hoc duties as assigned by Supervisors 	\$12,000	<ul style="list-style-type: none"> Transport / Logistics / Maritime Industries or related disciplines Human Resources Management Company Secretary Accounting Marketing 	Please send the resume by email to hr@hkf.com
Hongkong International Terminals Limited www.hit.com.hk	14	Assist in projects related to terminal operations or daily duties	\$370 per working day	Business / Information Technology / Logistics / Supply Chain / Engineering	Online application via company website https://www.hit.com.hk/en/Career-With-Us/Career-Opportunities.html



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Hongkong Salvage & Towage Services Limited www.hktug.com	3	Provide support to the corresponding departments	\$9,000	<ul style="list-style-type: none"> • Willing to learn • Detail-minded • Good communication skills 	Send your CV to careers@hud.com.hk
Hongkong United Dockyards Limited www.hud.com.hk	6	Provide support to the corresponding departments	\$9,000	<ul style="list-style-type: none"> • Willing to learn • Detail-minded • Good communication skills 	Send your CV to careers@hud.com.hk
Hutchison Ports Limited www.hutchisonports.com	19	Assist in projects related to terminal operations or daily duties	\$370 per working day	Business Administration / Engineering / Information Technology / Legal / Logistics Management / Marketing and Public Relations	Online application via company website
Kai Fat Harbour Cleaning Services Limited	12	Trainee <ul style="list-style-type: none"> • Perform as a Coxswain Assistant • Provide clerical support in the operations of marine cleansing services 	\$50 per hour	Maritime related study	Email your CV to dorothytom@kaifatSERVICE.com for interview arrangement



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Kintetsu World Express (HK) Limited www.kwe.com	2	<ul style="list-style-type: none"> Assist in the daily operations of the Sea Freight Department Support sea freight administrative functions and maintain filing system Perform other sea freight supportive ad hoc duties as assigned 	\$8,000 – \$10,000	<ul style="list-style-type: none"> Preferably non-final year undergraduates in Business Administration, Logistics, Supply Chain Management or other related disciplines Responsible and mature with good interpersonal and communication skills Good command of English and Chinese in both written and spoken forms Proficient in office applications 	By email to kwehkg.recruit@kwe.com with a covering letter and resume
MAN Energy Solutions HK Limited www.man-es.com	5	<ul style="list-style-type: none"> Support analytic and research work on green energy / technologies Contribute to the planning and execution of branding and HR projects Work with the engineering team and be exposed to the operational aspects of company's leading marine services Join the company in "<u>Moving big things to zero</u>" 	\$10,000	<ul style="list-style-type: none"> Non-final year undergraduate students preferably studying in Energy / Engineering / HR / Finance, other disciplines are also warmly welcome Good knowledge in Excel, Word and Outlook Fluent in both English and Chinese 	Please send your MATF Application Form with resume to hr-hk@man-es.com
Marine Contracting Services Limited www.wallem.com	2	Accounting Trainee <ul style="list-style-type: none"> Clean up the backlog of scanning and filing tasks Help with the housekeeping of tax records for all Hong Kong entities Support tax filing Other admin support such as arranging couriers Do invoice handling and data input 	\$10,000	<ul style="list-style-type: none"> Major in Accounting, Finance, Business Administration or related disciplines is preferred Good command in both written and spoken English and Chinese Self-motivated, detail-minded with strong sense of responsibility Knowledge in Accounting concept Proficient in MS Office applications 	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com



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Marine Contracting Services Limited www.wallem.com	5	Human Resources Trainee <ul style="list-style-type: none"> • Provide all-round support to the HR Team, including recruitment, compensation and benefits, staff engagement initiatives • Support HR data analytics and prepare relevant HR reports for staff retention and engagement • Coordinate with overseas HR team on various regional HR projects 	\$10,000	<ul style="list-style-type: none"> • Major in Human Resources, Business Administration or related disciplines is preferred • Good command in both written and spoken English and Chinese • Self-motivated, detail-minded with strong sense of responsibility • Knowledge in Hong Kong Labour Law is a plus • Proficient in MS Office applications 	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com
Maritime Planning Solutions Limited www.mpsolutions.com.hk	2	<ul style="list-style-type: none"> • Conduct desktop research on marine facilities, Metocean data, vessel data, marine regulations, stakeholder information, etc. • Assist in marine traffic survey (visual survey), e.g. camera setup, vessel traffic statistics • Assist in some simple external contact and communication • Provide quality inputs to company's Study Report • Other general report and presentation preparation works 	\$10,500	<ul style="list-style-type: none"> • Preferably with major in Geography, Town/Urban Planning, Nautical, Civil Engineering or related disciplines • Good communication and interpersonal skills • Good critical thinking, reasoning and computation skills • Good at MS Office • Comfortable with multi-tasking • Self-motivated, willing to learn and explore new skills • Good command in both spoken and written English • Proficiency in Mandarin will be considered as an advantage 	Submit CV by email to info@mpsolutions.com.hk



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Ocean Network Express (East Asia) Limited www.one-line.com	3	<ul style="list-style-type: none"> Support the daily operations to the teams related to shipping industry Perform the ad hoc duties assigned by manger 	\$10,000	Students from all majors are welcome	Please submit your application via link below – https://forms.gle/ffsNHYSYjGWsjyD8A
Pacific Basin Shipping (HK) Limited www.pacificbasin.com	6	To provide general assistance in the commercial operations team, decarbonisation team, technical team and communications, finance and governance team and human resources team	\$500 per day	N.A.	By email: recruiting@pacificbasin.com
The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Supervisor in daily ferry and pier operations Provide general administrative support Conduct mystery visits / passenger survey 	\$9,000	Student of Logistics / Transport / Shipping or related discipline	Please send the application letter and full resume by email to admin@starferry.com.hk Please quote “ Application for Summer Interns ” on the subject.
The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Supervisor in tour services Provide general administrative support Conduct mystery visits / passenger survey 	\$9,000	Student of Tourism / Hospitality or related discipline	Please send the application letter and full resume by email to admin@starferry.com.hk Please quote “ Application for Summer Interns ” on the subject.



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The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Supervisor in coordination / promotion of ferry and venue hire Provide general administrative support Conduct mystery visits / passenger survey 	\$9,000	Student of Marketing / Journalism / Communications / Advertising or related discipline	Please send the application letter and full resume by email to admin@starferry.com.hk Please quote “ Application for Summer Interns ” on the subject.
The “Star” Ferry Company, Limited www.starferry.com.hk	1	<ul style="list-style-type: none"> Assist the Head of Workshop in daily fleet and pier maintenance issues Assist the Chief Engineer in daily fleet operations Assist the Shipyard Engineer in vessel overhauling and the advertisement project Support ferry / piers R&M scheduling, licencing, purchasing, procurement, inventory and reporting 	\$9,000	Student of Marine / Mechanical Engineering or related discipline	Please send the application letter and full resume by email to admin@starferry.com.hk Please quote “ Application for Summer Interns ” on the subject.
The Hong Kong Shipyard Limited www.hkf.com	2	Follow up the vessel repair projects with engineers, including company structures and mechanical, electrical and electronics applications	\$480 per working day	Mechanical / Marine Disciplines	Please send the resume by email to mlw@hkf.com
Wah Kwong Maritime Agency Company Limited www.wahkwong.com.hk	10	Attachment to department so as to familiarize with the business operations	\$10,000	<ul style="list-style-type: none"> Preferable in Shipping / Marketing / Corporate Communications / Accounting / Legal major Have good command of both written and spoken English and Chinese including Cantonese including Cantonese Non-final year students 	By email: hr@wahkwong.com.hk



THE MARITIME AND AVIATION
TRAINING FUND
海運及空運人才培訓基金

Maritime and Aviation Internship Scheme List of Maritime-related Internship Places (as at 2025.7.30)



(The information listed below is for reference only. The final decision rests with the companies.)

Part B: Maritime-related Internship Places Once Offered by Companies					
Company Name and Company Website	No. of Intern Places	Main Maritime-related Job Duties	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Method
Wallem Shipmanagement Limited www.wallem.com	1	Accounting Trainee <ul style="list-style-type: none"> Download and store bank advice from Citi Direct and DBS IDEAL – WSM HK Perform bank reconciliation in WSM HK and WSM Germany Book bank charge cost – WSM HK Scan journal hardcopies Raise payment – WSM HK Check bank details in D365 to boost up bank integration coverage – WSM HK Assist in creating Power BI report – Cash management report and ageing report 	\$10,000	<ul style="list-style-type: none"> Major in Accounting, Finance, Business Administration or related disciplines is preferred Good command in both written and spoken English and Chinese Self-motivated, detail-minded with strong sense of responsibility Knowledge in Accounting concept Proficient in MS Office applications 	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com
Wallem Shipping (HK) Limited www.wallem.com	1	Accounting Trainee <ul style="list-style-type: none"> Scan the invoices and send to Clark team Check and input vendor invoices to GATShip Prepare cruise Final Disbursement Account (FDA) Other ad hoc tasks 	\$10,000	<ul style="list-style-type: none"> Major in Accounting, Finance, Business Administration or related disciplines is preferred Good command in both written and spoken English and Chinese Self-motivated, detail-minded with strong sense of responsibility Knowledge in Accounting concept Proficient in MS Office applications 	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com